

State of California ≈ Department of Justice

OFFICE of the ATTORNEY GENERAL

KAMALA D. HARRIS



Position Announcement

Executive Office Internship

About the Office

California Attorney General Kamala D. Harris is California's top law enforcement officer and heads the California Department of Justice, which employs over 4,000 people. The Attorney General represents the people of California in civil and criminal matters before trial courts, appellate courts and the supreme courts of California and the United States.

About the Position

Legal externs supporting the Special Assistant Attorneys General and Attorney Advisor will work closely with senior members of Attorney General Harris's policy team in order to complete a variety of tasks, including legal research, drafting memoranda, and other writing projects. Externs may work on a variety of different issue areas, from consumer protection and civil rights to criminal justice, among others. At least one extern position will work with the Special Assistant Attorney General in charge of technology issues and should have a strong policy interest in online privacy, online safety, electronic crimes, and information technology governance. The position will be based out of the Attorney General's San Francisco office, located at 455 Golden Gate Ave, San Francisco 94102. Legal externs will be responsible for transportation and will need to dedicate at least 24 hours a week during the school year or 40 hours during the summer.

Desirable Qualifications

Legal externs to the Special Assistant Attorneys General and Attorney Advisors should be strong legal writers, have excellent legal research skills, and a strong interest in policy issues. Legal externs should be responsible, reliable, and extremely attentive to detail. We will accept applications from second or third-year law students, (or, for the summer position, students finishing their first year), as well as law school graduates willing to volunteer their services.

Apply Now

To apply, please submit a cover letter, resume, and a legal writing sample of no more than 15 pages to Drew Spence at Drew.Spence@doj.ca.gov. Please include preferred start date, work schedule, and preferred end date.